

Royal Danish Embassy in Dublin – Visa for Visiting Friends and Relatives Checklist

Travelling to Denmark, Faroe Islands, Greenland, Iceland, Norway or Sweden

Name: _____ Phone: _____ Email: _____		
1.	Visa self-service cover letter (signed and dated) , printed from your on-line visa application .	<input type="checkbox"/>
2.	Receipt for payment from your on-line visa application.	<input type="checkbox"/>
3.	Passport/travel document , which must exceed your stay in the Schengen-area by at least 3 months. Passport/travel document must have been issued within the last 10 years and must have at least two blank pages.	<input type="checkbox"/>
3.	Two passport photos of the applicant.	<input type="checkbox"/>
4.	Irish multi-entry visa and GNIB/residence permit card , which must exceed your stay in the Schengen-area by at least 3 months. No exceptions will be made.	<input type="checkbox"/>
5.	Need multiple entries ? This must be documented by invitations indicating multiple visits, future hotel bookings or very detailed travel plans. Also applies for future visits to Schengen member states not represented by the Royal Danish Embassy.	<input type="checkbox"/>
6.	Letter from your employer in Ireland confirming your employment status with your requirement for business travel and your valid work permit/hosting agreement, if applicable. If you are a postgraduate student you must bring letter from your university confirming your status. If you are self-employed please submit your business registration.	<input type="checkbox"/>
7.	Original bank statements with name and address for the last three months up to the date of the appointment (in your own name).	<input type="checkbox"/>
8.	If you are visiting friends/relatives in Denmark, Iceland or Sweden : The Danish Immigration Service Invitation Form VU2 must be filled in and signed by the host in Denmark, Iceland or Sweden and the original sent to you, together with the data page of your host's passport , and a copy of your host's residence permit if applicable . The form can be found here . If you are visiting friends/relatives in Norway : The Danish Immigration Service Invitation Form VU2 must be filled in and signed by the host in Norway and then sent to you. The form can be downloaded here . If your host in Norway is guaranteeing the expenses of your trip he/she must complete and send you the Norwegian guarantee-form. The form can be downloaded from the Norwegian Directorate of Immigration's website: Invitation and guarantee declaration . You must bring the original guarantee-form with you to your appointment.	<input type="checkbox"/>
9.	An airline booking/travel itinerary . Return ticket must be shown only when visa has been approved.	<input type="checkbox"/>
10.	A valid, personal travel medical-insurance which covers costs for:	<input type="checkbox"/>
	i) Emergency medical treatment up to €30.000	<input type="checkbox"/>
	ii) Transportation back to applicant's home country if required for medical reasons.	<input type="checkbox"/>
	iii) The insurance must be valid in all Schengen states and cover the total length of stay.	<input type="checkbox"/>

If you cannot check off all of the checkboxes on the right, a visa will NOT be issued.

If travelling with a child or children under the age of 18 see next page.

If you are making an application for a child under 18 years of age **both parents must attend** the visa application appointment.

11.	The birth certificate(s) of the travelling child(ren) where both of the parents' names are clearly stated.	<input type="checkbox"/>
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All applicants must apply in person at the Embassy.